

# Board Meeting 05/03/2024

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03 May 2024 / 11:03 AM / Teams

## ATTENDEES

Lindi Miller (HNTB), **Katie Story-Hogue (AFCO)**, **Suzanne Peyton (LIT)**, **Amanda Furr (Michael Baker)**, **Kristen Spickard (Garver)**, Jessica Halbrook (Garver), Julia Phillips (BGE), Jill Marchese(Darragh), **Claire Shoppe (McClelland)**, **Katie Rutledge(Halff)**, Keli Wylie(ARDOT)

*Present attendees in BOLD*

## AGENDA

### Approval of Minutes

- Minutes **APPROVED** as written: Katie R. motioned to approve, Suzanne 2nd



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AR-Board Meeting M

### Old Business

#### Action Items:

- **WORKING-** Website update-Kristen
  - Upload Board Meeting Minutes, converting to PDF
- Bank Account officer updates-Jessica, Suzanne, Lindi, Keli/Zach- NOT COMPLETE
- Review and update By-Laws-NOT COMPLETE

#### Old Business:

- Happy Hour had 38 attendees, tab = \$1000
- NWA Events Discussion:
  - Lindi and Suzanne met with Mariah
    - Suggested later in the day/afterwork
    - Networking with a short program
    - Still gathering info, looking at locations and cost
    - Program: ARDOT XNA Access Road?
    - Need members and sponsors
  - NWA Survey under development-Katie S.
- WTS Conference
  - Email to go out on Monday for photo op meetup

- Garver and HNTB holding receptions—info to be shared

## **New Business**

- Consideration for Man of the Year—tabled for a later discussion

## **Committee Chair Reports**

### **Membership – Julia & Claire**

- 53 members

### **Finance – Jessica**

- No report

### **Communications – Kristen**

- Website updates are in process, working to upload meeting minutes, agreed on 2024 meetings moving forward
- Mailing list updates in process
- Next up: Chapter Check In—AFCO Tour post and communications for May 16th
  - Prepare a brief report on Gala, Finance, Programs, Tinkerfest, and Scholarship winners—Katie S. to develop a run of show

### **Programs – Katie R.**

- June program— Generations at Work
  - Would like to add generation poll to event brite if possible
- September program – Complete Streets—Julia Ryan and Metroplan
- Poll for ARDOT report in November?
- Program History Tracking spreadsheet is created

### **Outreach – Katie S.**

- Sending out emails to partners and for Chapter Check-In
- Working on interest Survey
- Possible feature for social media: Casey Covington podcast

### **Special Events – Jill**

- No report

### **Scholarships – Lindi/Amanda**

- Scholarship scoring: Peyton, Miller, Furr, Story-Hogue, Halbrook
- Selected Scholarship winners notified 4/26/2024. Foundation to follow up with official letter.
- What is needed from the winners for social media, etc?
- 24-25' Keli Wylie Scholarship: Bethanie Gourley
- 24-25' WTS Scholarship: Madeline Thompson



Bethanie  
GourleyPacket.pdf



Madeline

ThompsonPacket.pc

## GENERAL DISCUSSION

- None

## 2024 GOALS

1. Increase attendance for Annual Conference
  - a. 2023 attendance = 2
  - b. 2024 attendance = 10
2. New Events
  - a. Members Only event in place of Chapter Check-In
    - i. AFCO Tour-May 16, 2024
  - b. Partnership Recognition event
3. Increase student membership.
  - a. 1 person to speak in class per semester

## ACTION ITEMS

1. Complete Bank Account officer updates - Jessica, Suzanne, Lindi, Keli/Zach
2. Develop NWA event interest survey - Katie S. and Kristen
3. By-Laws update and review - Amanda
4. Website update- upload meeting minutes - Kristen
5. Promo Scholarship winners - Kristen

**NEXT MEETING -JUNE 14, 2024**